

0-2014-44

CITY OF WINCHESTER, VIRGINIA

PROPOSED CITY COUNCIL AGENDA ITEM

CITY COUNCIL/COMMITTEE MEETING OF: November 18, 2014 CUT OFF DATE:

RESOLUTION ORDINANCE X PUBLIC HEARING

ITEM TITLE: Authorize Supplemental Appropriations for the FY 2015 budget

STAFF RECOMMENDATION: Approve as recommended; send to public hearing

PUBLIC NOTICE AND HEARING: January 13, 2015

ADVISORY BOARD RECOMMENDATION: N/A

FUNDING DATA:

See attached ordinance

INSURANCE:

N/A

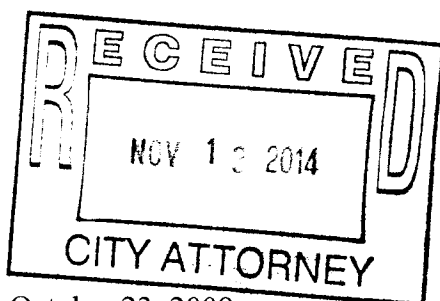
The initiating Department Director will place below, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The Director's initials for approval or disapproval address only the readiness of the issue for Council consideration. This does not address the Director's recommendation for approval or denial of the issue.

<u>DEPARTMENT</u>	<u>INITIALS FOR APPROVAL</u>	<u>INITIALS FOR DISAPPROVAL</u>	<u>DATE</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. City Attorney	<i>[Signature]</i>	_____	<i>11/13/2014</i>
6. City Manager	<i>[Signature]</i>	_____	<i>13 NOV 2014</i>
7. Clerk of Council	_____	_____	_____

Initiating Department Director's Signature: *[Signature]*

Finance Director

Date



APPROVED AS TO FORM:

[Signature] *11/13/2014*
CITY ATTORNEY

CITY COUNCIL ACTION MEMO

To: Honorable Mayor and Members of City Council
From: Mary Blowe, Finance Director
Date: November 18, 2014
Re: Ordinance to authorize the additional appropriation of funds for necessary expenditures for Fiscal Year 2015

THE ISSUE: The FY 2015 budget needs to be amended to account for additional revenues and proposed expenditures.

RELATIONSHIP TO STRATEGIC PLAN: These budget amendments help to create a more livable City for all and also develop a high performing organization with the use of grant funds.

BACKGROUND: City Staff is requesting the following amendments to the FY 2015 budget:

1. **General Fund** to increase by **\$14,288,693**, this is mainly to account for the bond refunding totaling \$12,388,650 and additional grant proceeds for Sheriff, Police and Fire Departments. In addition, the revenue has been adjusted for the anticipated decreases in local recycling reimbursement from the landfill and state aid to localities revenue. These revenue reductions and an expenditure increase for Jail salaries (\$103,000) are being offset by an increase in personal property revenue due to the adjusted PPTRA rate. Also, included are the transfer to schools of the prior year operating balance to be used for school capital improvements and the transfer of debt savings to the CIP fund. See attached for detailed revenue and expenditure amounts and accounts.
2. **Highway Maintenance Fund** to increase by \$18,557 from insurance proceeds to replace traffic equipment.
3. **Transit Fund** to increase by \$605,000 for replacements buses and equipment funded by 80% Federal funds, 10% State funds and 10% local funds.
4. **City Capital Improvement Fund** to increase by \$800,000 from general fund transfer to purchase property.
5. **School Funds** – see attached School Board Resolutions dated July 14, 2014 and November 10, 2014.

BUDGET IMPACT: The budget will increase to allow for the expenditure of identified funds.

OPTIONS: Adopt ordinance as presented or amend the ordinance

RECOMMENDATIONS: Staff recommends the adoption of this ordinance.

**FY 2015 Supplemental Appropriations
General Fund 111**

Description		Account Number		Amount	
				Debit	Credit
<u>November 2014 Supplement (Pending 1/13/2015 Council Action)</u>					
Revenue	Local Taxes - Personal Property	111-0000-311	0301		300,000
Revenue	Local GLG match	111-0000-319	0220		8,056
Revenue	Local - Recycling	111-0000-319	0240		(100,000)
Revenue	State - Aid to Localities	111-0000-323	xxxx		(107,474)
Revenue	State Grant - Downtown Façade Improvement	111-0000-324	1004		20,000
Revenue	State Grant - Va Main Street	111-0000-324	1004		6,936
Revenue	Federal Grant - Department of Historic Resources	111-0000-333	1047		23,749
Revenue	Federal Grant - State Homeland Security Program	111-0000-333	1063		55,500
Revenue	Bond Proceeds	111-0000-341	0458		11,092,980
Revenue	Bond Premium	111-0000-341	0420		1,295,670
Revenue	Asset Forfeiture Funds	111-0000-341	0703		22,577
Revenue	Fund Balance/Supplemental Appropriation	111-0000-341	0701		1,670,699
Total Revenue				\$	- \$ 14,288,693

Expenditure	Sheriff - Asset Forfeiture	111-2171-420	6010	1,600	
Expenditure	Commonwealth Attorney - Asset Forfeiture	111-2211-422	3325	8,657	
Expenditure	Police Grants - Ballistic Vest Carriers	111-3172-431	6010	12,000	
Expenditure	Police Grants - VISIO Software upgrade	111-3172-431	6026	320	
Expenditure	Fire - Hazmat Team Grant	111-3241-432	xxxx	55,500	
Expenditure	Inspections - Salaries	111-3421-434	1101	(10,474)	
Expenditure	Planning - Civil War Interpretive Markers	111-8111-481	3170	31,200	
Expenditure	Planning - Travel	111-8111-481	xxxx	605	
Expenditure	Zoning Gavis Property	111-8141-484	3170	110,000	
Expenditure	OTW - VMS Conference	111-8171-481	xxxx	6,936	
Expenditure	OTW Downtown Façade Improvement	111-8171-481	5699	20,000	
Expenditure	Celebrating Patsy Cline Music Festival	111-9150-472	5647	25,000	
Expenditure	NRJDC Salary Increase	111-9151-433	5631	103,000	
Expenditure	MPO	111-9151-444	4673	9,472	
Expenditure	Winchester Regional Airport	111-9151-481	5639	24,000	
Expenditure	Transfer to Transit Fund - Matching Grant Buses	111-9311-493	9222	60,500	
Expenditure	Transfer to CIP Fund - Purchase property	111-9311-493	9235	800,000	
Expenditure	Transfer to Schools Operating (Donations from PY)	111-9311-493	9232	20,162	
Expenditure	Transfer to Schools CIP (Carryforward Funds)	111-9311-493	9240	531,565	
Expenditure	Transfer to Schools Textbook (Carryforward Funds)	111-9311-493	9232	90,000	
Expenditure	Bond Issuance Costs	111-9511-495	9125	188,350	
Expenditure	Bond Refunding Escrow	111-9511-496	9126	12,200,300	

Total Expenditures	\$ 14,288,693	\$ -
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**WINCHESTER PUBLIC SCHOOLS
SCHOOL BOARD RESOLUTION
JULY 14, 2014**

Be it resolved that the Winchester City School Board requests the following budget amendments for fiscal year 2014-2015:

SCHOOL OPERATING FUND

ADOPTED STATE REVENUES PAYMENTS HAS AN OVERALL DECREASE OF \$73,951. The revised State Revenue payments were released on June 12, 2014 and affect the anticipated revenues for FY15. SOQ programs experienced a decrease of \$105,324. Categorical programs decreased by \$7 and Lottery Funded programs increased by \$31,380. Combined, these three programs experienced a net loss of \$73,951. .

FOOD SERVICES FUND


REPLACEMENT OF MACHINERY AND EQUIPMENT FOR FOOD SERVICE INCREASE OF \$60,000. Request appropriation from fund balance to purchase kitchen equipment for QES, VA AVE, DMMS and JKES.

FEDERAL GRANT FUND

GRANT AWARD FOR SUPPLEMENTAL SPECIAL EDUCATION FUNDING INCREASE OF \$10,000. These reimbursable federal funds will be used to purchase laptops, laptop cart and graphic calculators.

CONSTRUCTION FUND

CONSTRUCTION FUND INCREASE OF \$19,711,700 . These funds will enable the construction of John Kerr Elementary School.


Chairman


Bonnie Stickley
Clerk of the Board

**WINCHESTER PUBLIC SCHOOLS
SCHOOL BOARD RESOLUTION
NOVEMBER 10, 2014**

Be it resolved that the Winchester City School Board requests the following budget amendments for fiscal year 2014-2015:

SCHOOL OPERATING FUND

PROJECT GRADUATION INCREASE OF \$2,500. These reimbursable state funds will target students who have not achieved a verified credit in English, Writing, Reading, and/or Algebra.

CTE STATE EQUIPMENT INCREASE OF \$6,351. These reimbursable state funds will be used for Career-Technical Education (CTE) Equipment and materials.

CTE WORKPLACE READINESS GRANT OF \$912. These reimbursable state funds will provide workplace readiness skills for standard diploma graduates.

TIMBROOK HOUSE INCREASE OF \$16,200. These funds provide tutoring and remedial education assistance to students involved in the Timbrook House program.

UVA, BLANDY EXPERIMENTAL FARM GRANT INCREASE OF \$2,821. These reimbursable funds provide staff development workshops in Integrated Math and Science for Inclusive Classrooms.

FOOD SERVICES FUND

FRESH FRUIT AND VEGETABLE PROGRAM (FFVP) GRANT INCREASE OF \$60,820. These reimbursable federal funds will be used to provide fresh fruit and vegetable snacks for students at QES and VACDES.

FEDERAL GRANT FUNDS

TITLE I INCREASE OF \$75,115. These carryover reimbursable funds are used for expenses associated with the pre-school program, and the elementary reading programs.

TITLE II, PART A, INCREASE OF \$10,055. These reimbursable funds are used for professional development and class size reduction.

TITLE III, INCREASE OF \$38,160. These reimbursable carryover funds will be used for the instruction of LEP Students and translation services.

TITLE VIB, INCREASE OF \$108,678. These reimburseable funds are used to help fund Special Education programs.

TITLE VI-B PRESCHOOL, INCREASE OF \$1,419. These reimburseable preschool funds are used for expenses related to the preschool program.

BUDGET AMENDMENTS
NOVEMBER 2014

HOMELESS - PROJECT HOPE GRANT INCREASE OF 10,464 These reimbursable funds will be used for instructional supplies and pupil transportation.

SUMMARY OF FEDERAL GRANT FUNDS

GRANT	ALLOCATION	CARRY OVER	TOTAL	FY15 BUDGET	DIFFERENCE
Title VIB Grant	901,884	113,946	1,015,830	907,152	108,678
Title VIB Preschool	28,983	0	28,983	27,564	1,419
Title I Grant	918,420	81,982	1,000,402	925,287	75,115
Homeless Grant	20,000	17,464	37,464	27,000	10,464
Title II Grant	146,366	4,285	150,651	140,596	10,055
Title III Grant	95,409	31,306	126,715	88,555	38,160
TOTAL	2,111,062	248,983	2,360,045	2,116,154	243,891

CAPITAL IMPROVEMENTS FUND

CAPITAL IMPROVEMENT FUND INCREASE OF \$83,805 . These funds are composed of a state security equipment grant of \$83,805.

CAPITAL IMPROVEMENTS FUND

CAPITAL IMPROVEMENT FUND INCREASE OF \$190,349 . These funds are composed of the remaining balances within the fund at the end of FY14. Specifically, \$98,796 is for Technology and \$91,553 is for facilities. These funds are used to complete projects started in FY14 and finished during the summer of FY15.

FUNDRAISING FUND

FUND RAISING FUND DECREASE OF \$13,739 . These funds are composed of the remaining balances within the fund at the end of FY14. During the FY15 budget process, \$400,000 was appropriated, this decrease will correct this appropriated amount to reflect the actual remaining balance.

TEXTBOOK FUND

TEXTBOOK FUND INCREASE OF \$37,630 . These funds are composed of the remaining balances within the fund at the end of FY14.



Erica Truban
Chairman



Bonnie Stickley
Clerk of the Board

**WINCHESTER PUBLIC SCHOOLS
SCHOOL BOARD RESOLUTION
NOVEMBER 10, 2014**

Be it resolved that the Winchester City School Board requests the following budget amendments for fiscal year 2014-2015:

SCHOOL OPERATING FUND

HOMELESS INCREASE FOR DONATIONS RECEIVED IN FY14 OF \$20,162.

These donated funds were received in FY14 from the Chain of Checks Charitable Program and to assist students and families affected by an apartment building fire. This remaining amount is from the original donation which is included in the carryover funds of \$641,727.

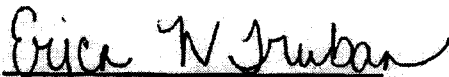
CAPITAL IMPROVEMENTS FUND

CAPITAL IMPROVEMENT FUND INCREASE OF \$531,565 . These funds are composed of carryover funds of \$641,727. They will be allocated as follows:

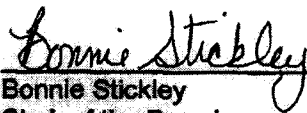
PROJECT	AMOUNT
Facilities	\$ 431,565
Technology	\$ 100,000
TOTAL	\$ 531,565

TEXTBOOK FUNDS

TEXTBOOK FUND CARRYOVER OF \$90,000. These carryover funds will be used to purchase textbooks for all schools. These funds are composed of carryover funds of \$641,727.



Erica Truban
Chairman



Bonnie Stickley
Clerk of the Board

COMMON COUNCIL



Rouss City Hall
15 North Cameron Street
Winchester, VA 22601
540-667-1815
TDD 540-722-0782
www.ci.winchester.va.us

AN ORDINANCE TO AUTHORIZE THE ADDITIONAL APPROPRIATION OF FUNDS FOR NECESSARY EXPENDITURES OF THE CITY OF WINCHESTER, VIRGINIA FOR THE FISCAL YEAR ENDING JUNE 30, 2015

WHEREAS, Council approves the following additional funds for the purposes herein specified for the fiscal year ending June 30, 2015:

GENERAL FUND

REVENUE

Local	208,056
State	(80,538)
Federal	79,249
Other Funding Sources	12,388,650
Fund Balance/Asset Forfeiture Reserves	22,577
Fund Balance/Supplemental Appropriation	<u>1,670,699</u>
TOTAL GENERAL FUND REVENUE	14,288,693

EXPENDITURES

Judicial Administration	10,257
Public Safety	160,346
Public Works	9,472
Parks, Recreation, Cultural	25,000
Community Development	192,741
Transfers	1,502,227
Debt	<u>12,388,650</u>
TOTAL GENERAL FUND EXPENDITURES	14,288,693

HIGHWAY MAINTENANCE FUND

REVENUE

Local	<u>18,557</u>
TOTAL HIGHWAY MAINTENANCE REVENUE	18,557

EXPENDITURES

Public Works	<u>18,557</u>
TOTAL HIGHWAY MAINTENANCE EXPENDITURES	18,557

TRANSIT FUND

REVENUE

State	60,500
Federal	484,000
Transfer	<u>60,500</u>
TOTAL TRANSIT REVENUE	605,000

EXPENDITURES

Public Works	<u>605,000</u>
TOTAL TRANSIT EXPENDITURES	605,000

CITY CAPITAL IMPROVEMENT FUND

REVENUE

Transfers	<u>800,000</u>
TOTAL CITY CIP REVENUE	800,000

EXPENDITURES

Community Development	<u>800,000</u>
TOTAL CITY CIP EXPENDITURES	800,000

SCHOOL OPERATING FUND

REVENUE

State	(61,367)
Fund Balance/Supplemental Appropriation	<u>36,362</u>
TOTAL SCHOOL OPERATING REVENUE	(25,005)

EXPENDITURES

Instruction	(31,356)
Technology	<u>6,351</u>
TOTAL SCHOOL OPERATING EXPENDITURES	(25,005)

SCHOOL FOOD SERVICES FUND

REVENUE

Federal	60,820
Fund Balance/Supplemental Appropriation	<u>60,000</u>
TOTAL SCHOOL FOOD SERVICES REVENUE	120,820

EXPENDITURES

Food Services	<u>120,820</u>
TOTAL SCHOOL FOOD SERVICES EXPENDITURES	120,820

SCHOOL FEDERAL GRANTS FUND

REVENUE

Federal	253,891
TOTAL SCHOOL FEDERAL GRANTS REVENUE	<u>253,891</u>

EXPENDITURES

Instruction	243,891
Technology	<u>10,000</u>
TOTAL SCHOOL FEDERAL GRANTS EXPENDITURES	<u>253,891</u>

SCHOOL TEXTBOOK FUND

REVENUE

Transfers	90,000
Fund Balance/Supplemental Appropriation	<u>37,630</u>
TOTAL SCHOOL TEXTBOOK REVENUE	<u>127,630</u>

EXPENDITURES

Instruction	<u>127,630</u>
TOTAL SCHOOL TEXTBOOK EXPENDITURES	<u>127,630</u>

SCHOOL FUNDRAISING FUND

REVENUE

Fund Balance/Supplemental Appropriation	<u>(13,739)</u>
TOTAL SCHOOL FUNDRAISING REVENUE	<u>(13,739)</u>

EXPENDITURES

Facilities	<u>(13,739)</u>
TOTAL SCHOOL FUNDRAISING EXPENDITURES	<u>(13,739)</u>

SCHOOL CAPITAL IMPROVEMENTS FUND

REVENUE

State	83,805
Transfers	531,565
Fund Balance/Supplemental Appropriation	<u>190,349</u>
TOTAL SCHOOL CIP REVENUE	<u>805,719</u>

EXPENDITURES

Facilities	<u>805,719</u>
TOTAL SCHOOL CIP EXPENDITURES	<u>805,719</u>

SCHOOL CONSTRUCTION FUND

REVENUE

Local	11,774
Fund Balance/Supplemental Appropriation	<u>19,699,926</u>
TOTAL SCHOOL CONSTRUCTION REVENUE	19,711,700

EXPENDITURES

Facilities	<u>19,711,700</u>
TOTAL SCHOOL CONSTRUCTION EXPENDITURES	19,711,700

WHEREAS, there is available in the general fund an unencumbered and unappropriated sum sufficient to meet such appropriations, and

WHEREAS, all appropriations shall lapse at the end of the budget year to the extent that they shall not have been expended or lawfully obligated or encumbered, and

WHEREAS, all ordinances and parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

NOW THEREFORE BE IT ORDAINED, by the Common Council of the City of Winchester that the additional appropriations specified herein are hereby appropriated for the purposes specified for the fiscal year ending June 30, 2015.